MARIAN STATE SCHOOL
FIRE EVACUATION PLAN

EVACUATION PROCEDURES

STAGE 1:- Removal of people from the immediate Danger Area
Occupants and staff in the immediate danger area are to assemble a safe distance away from the fire and smoke. When the area has been evacuated all doors and windows should be closed to contain fire.

STAGE 2:- Complete Evacuation of Entire Complex
Should the emergency necessitate evacuation of the whole building, the Principal or the Fire Service will direct occupants from the safe place to the ASSEMBLY AREA.

STAGE 3:- Roll Call
To be conducted as soon as possible and to ensure all persons are accounted for. Report all missing persons to FIRE WARDENS OR FIRE SERVICE OFFICERS.

STAGE 4:- ASSEMBLY AREA
Remain at the Assembly Area until notified by school staff it is ‘all clear’ to re-enter school buildings.

IN CASE OF FIRE
FIRE EVACUATION PROCEDURES

REMOVE PEOPLE IF DANGER TO ASSEMBLY POINT
ALERT THE FIRE SERVICE NEARBY RESIDENTS AND MEMBERS OF THE PUBLIC
CONFINE FIRE & SMOKE GLOBALLY BY CLOSING WINDOWS
EXTINGUISH FIRE

LEGEND
Exit Points
Fire Extinguishers
Hose Reel
Evacuation Route
Assembly Area